Prince of Peace (K to 12)
Agile Digital Learning Strategy

Understanding our Digital Learning Program

Prince of Peace aims to prepare students to become lifelong learners who are creative, critical thinkers, collaborators and communicators; who understand that learning extends beyond the classroom and is ongoing.

The Prince of Peace Agile Digital Learning Strategy outlines how the College incorporates information technology into day the day education of our students. To ensure our students are prepared for the 21st Century, all students from Year 3 are encouraged to bring their own technological device to school (BYOD). BYODs at school are a logical fit in a connected society that is both increasingly personalised, but also global. This program will provide a seamless learning environment in which students are able to utilise digital technologies to support and demonstrate their learning whilst at school and home.

We believe that a College BYOD program for Year 3 – Year 12 students’ best supports and prepares students as life-long learners given:

- A BYOD program develops digital literacies and responsibilities, digital citizenship in students;
- Students come to appreciate ICTs not just as a social or entertainment device, but also a work tool.

BYOD in the Classroom

Structures will be put in place to help students manage our ICT expectations as safely, effectively and efficiently as possible. Protocols will support:

- A balance between study, socialisation and play;
- Security of devices;
- Responsible student usage and digital citizenship.

College Devices

The College will continue to provide ICT resources for Prep to Year 2 students to address age-appropriate learning needs. Specialist subjects, such as Graphics and Information Processing and Technology where full screen sizes and specialist software is required will still be provided by the College.
**Training**

Training will be provided for students and parents, if required, to develop the skills necessary to manage their device, software, document storage etc. Parent Information Evenings and updates will also be provided.

**Advantages of BYOD**

| **Personal preference** | • When students are comfortable and familiar with their devices, their opportunity for learning increases.  
• Students are able to use a device which best suits their needs.  
• Students may come from a “Apple Mac family” and would prefer not to use the College’s *Windows* machines. |
|-------------------------|---------------------------------------------------------------------------------------------------------------|
| **Convenience**         | • Students will be able to learn anytime, anywhere, with Bring your own Browser (BYOB)  
• Students will no longer need to transfer their work between home and College devices.  
• Students will be able to use their device to take notes rather than using notebooks.  
• They will not need to collect laptops from adjoining classrooms or change devices mid-way through a lesson because of a flat battery (provided they manage this correctly themselves). |
| **Accessibility**       | • It increases the number of resources at their fingertips at any one given moment (BYOB).  
• Students may wish to research, read an eBook or collaborate on projects when they have completed the directed classwork  
• Students who have a web enabled device may not wish to own a bible, dictionary, atlas, textbooks etc.  
• Students will have greater choice in the manner in which they learn |
Frequently Asked Questions

Q What do I need to do for my child to participate in the program?

A To participate in the program, parents/carers and the student are to sign a User Agreement for Bring Your Own Device. The Agreement is to be returned to Student Reception.

Q Is my existing device suitable, or what device should I buy?

A We recommend a wireless enabled device suitable for web-based research, taking class notes and producing extended responses. If purchasing a new computer, weight, performance, and battery life are all important issues.

In windows based laptops, a 4th generation Intel i3 or i5, or AMD equivalent with a 6 hour battery life should meet most needs and be available at major stores for under $800.

Current model Apple Macbooks will be suitable.

For those bringing a tablet, current model android and iOS tablets all screens must be 9 inch screens or larger. Our 2015 trial has identified that while iPads are portable and very useful in many ways, they are not entirely compatible with all learning experiences and software.

**NB. If you should be looking to purchase a brand new device for 2016, our recommendation would be to purchase a good slimline laptop or dual function notebook (ie: it can be both a touch screen or a laptop).**

Accessory requirements are minimal:

- There are College provided Microsoft 365 (for all students) and Google drive accounts (for those students aged 13 and older), which include word processor, spreadsheet and presentation software.

- Purchase of a replacement battery after the second year may be necessary as battery life does deteriorate over time.

- A padded carry bag would be an advantage, as would a set of lightweight or bud earphones.

- It is strongly recommended that families purchase an extended warranty for their devices and consider virus protection software for their devices

Q Will my child need a tablet and laptop?

A Students will not need to have both types of devices. While there are a number of devices on the market that promote functionalities of both platforms, students will still be able to manage with either device with the support of their teachers. Teachers will be aware of the diversity of devices in their class and plan accordingly. Students with a tablet will be able to manage and store documents in “The Cloud”, while students with laptops will be able to use browser-based apps and also utilise “Cloud” storage. The College will assist students in accessing Cloud based storage via Microsoft 365.
Q: What functions will the device require?
A: Minimum requirements are:
- Wifi and internet enabled
- Word processing
- Spread sheeting
- Slideshow presentations
- Video/photo editing

Q: Who is responsible for the device?
A: The student is responsible for their device at all times. As stated in the Student User Agreement, the student who owns the device is the only student to use the device. Whilst not in use, the device should be locked in their locker (Senior Campus) or locked in their classroom (Junior Campus).

Q: Will students have constant access to the Internet?
A: Internet use at Prince of Peace is designed for educational purposes only. Students are not permitted to use it for social networking that is not school related or for entertainment purposes (music, videos etc.).

We make every effort to ensure that unsuitable material is not accessed through our filtering software; however, we cannot guarantee the filtering of all such material.

Teachers will determine whether or not students are able to use their devices during their classes. This has been made very clear to the students. Ability to access the internet at any time does not mean permission to use it whenever they wish to.

Use of the device during break times and before/after school is only permitted in the Resource Centre or other approved study areas. Use of the device during these times is only to be for educational purposes.

Q: Will students be exposed to 6 hours or more of “screen time” every day?
A: No. Teachers and students will still utilise a range of physical and social learning experiences that are not ICT centric. Handwriting, face-to-face communication and tactile learning should not be replaced with ICTs. Management processes will also be put into place to ensure that students are engaging in recreational, physical and social activities during their lunch breaks. The teaching and learning of traditional literacy and numeracy skills will continue as one of our highest priorities in order to support students now and for life-long learning.

Q: Can I lease a device from the College?
A: The College does not plan to provide a leasing option at this stage.
Q  Will students be able to borrow a device in the event that their device is broken or damage?
A  A small supply of College owned devices will be available on short term loans to students of up to two weeks in the event of loss or damage to their own device.

It should be noted that these devices will not necessarily be identical devices to the student’s device.

Students will be required to return any borrowed device in the condition it was provided. Students will be billed for any damage to borrowed devices. For the purpose of the Pilot there will be no cost incurred however this may be reviewed in time. Hot Swap devices during the pilot will remain at the College.

Q  What if we cannot afford a device?
A  Many larger companies currently offer attractive leasing arrangements such as Harvey Norman. If you cannot afford to purchase a device through one of these channels, please contact Jane Cox on 3872 5773 or your relevant Head of Campus for further assistance.

Q  Will students be able to charge their devices during the day?
A  Students should arrive to school with their device fully charged. There will be no opportunities for charging during the day. There have been significant advances in battery life in the last 12 months. This, coupled with responsible use by students during the day, students should be able to manage this issue.

Q  What technical support will be provided?
A  The College will work to ensure connectivity of devices to the Wifi, and continue to provide documentation and information to support families in choosing and maintaining their own devices. Information evenings and workshops will also be conducted throughout the year. Students will not be able to access the College’s IT staff to fix their personal devices.

Q  Will students still have textbooks?
A  There are a number of different options for providing eTexts, but this industry is still in its infancy. We anticipate that print texts will still have a place in some subjects for a few years still to come, however, the introduction of eTexts will be dependent on suitability and cost effectiveness. A number of Senior School subjects currently provide electronic or alternate content resources.

Q  How will students connect to the College’s wireless network?
A  Students will connect to the network with their school username and password.
Q  How will teachers manage different devices at the same time?
A  The College will support teachers in the introduction of multiple devices in their classroom. Professional development will be provided to enhance teacher capacity. Applications will be chosen based on their ability to be used on multiple devices. Cloud based storage will also assist in students developing ownership of their learning.

Q  Why doesn’t the College provide a laptop for all the students?
A  There are a number of reasons for why the College is not following this model:

- A school provided, compulsory laptop program runs counter to personal choice of device. Having the ability to choose their own device, provides students with greater confidence in their usage and pride of ownership that is not achieved through a laptop program.

- Funding: Significant pressure would be placed on school fees if we were to replace the DER funding from within the school community. Related to this is the fact that the DER only funded Years 9-12, while a BYOD program will provide increased access and learning to all students.

Q  Who should I contact if I have questions about this program?
A  Junior Campus parents should contact:

<table>
<thead>
<tr>
<th>Their classroom teacher</th>
<th>For questions regarding usage in the classroom</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head of Campus (P-6)</td>
<td>For questions regarding the application of IT and learning</td>
</tr>
</tbody>
</table>

Senior Campus parents should contact:

<table>
<thead>
<tr>
<th>Their classroom teacher</th>
<th>For questions regarding usage in the classroom</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head of Campus (7 – 12)</td>
<td>For questions regarding the application of IT and learning</td>
</tr>
</tbody>
</table>
Bring Your Own Device
Student User Agreement

This program aims to provide students with the opportunity for more personalised learning by improving access to technology both at home and at school. With the privilege of using a device at College comes the responsibility to use the technology in a manner that is in keeping with the core College values.

I, ___________________________, understand that the following terms and conditions govern bringing my own device to the College:

1. **Network and internet access**
   Content accessed through the College network and the Internet will be subject to monitoring and filtering. The College may block my access to the College network if I use it inappropriately.

2. **Power to recharge**
   My device/s will arrive at the College fully charged and that the College has limited facilities for recharging.

3. **Technical support**
   As the device is neither owned nor managed by the College, the College is not in a position to offer any technical support.

4. **Insurance and liability**
   It is strongly recommended that parents insure their child’s device for loss or damage. The College accepts no responsibility for the loss or damage of the device. Students may be held accountable for any deliberate damage.

5. **Content**
   All content including but not limited to file, photos, videos and music must remain appropriate, as deemed by the College, at all times. The College retains the right to review the content of any device registered under this agreement. The College may prescribe software and or apps that I must install on my device/s.

6. **Responsible Use**
   Use of a device deemed inappropriate by the College may result in the withdrawal of BYOD privileges. Students are to provide teacher or parental access to the device if requested. Use of device must be in keeping with the ICT Acceptable Use Policy.

7. **Accessing loan devices**
   Loan devices are made available in the event a student owned device is damaged and sent for repair or replacement.

This agreement may be subject to review.

__________________________  ___________________________  ______________
Student name                Student Signature             Date

__________________________  ___________________________  ______________
Parent/ Guardian Name       Parent/ Guardian Signature  Date