# PRINCE PEACE

## **Position Description**

Learning Enrichment Officer (Years 7-12)

REPORTS TO:	Head of Learning Area
KEY RELATIONSHIPS:	Senior Leadership Team, Head of Campus, Head of College
QUALIFICATIONS:	Certificate III or IV in Education Support/Teacher Aide studies or working toward. Current certificate in First Aid (or be willing to gain this certificate). Positive Notice Blue Card/Working with Children Card essential prior to commencement of employment.

#### **MISSION FOCUS**

Prince of peace Lutheran College exists to:

Nurture students through quality education in a caring Christ-centered environment, enabling them to fulfill their God given potential and enrich their communities.

#### CONDITIONS

Salary and related conditions are as per the Certified Agreements of the Lutheran Church of Australia, Queensland District Schools Department, and the School Officers Award, Queensland, Non-Governmental Schools. A document that forms part of the conditions of appointment at the College is the LCA statement: Lutheran Church of Australia and its Schools.

#### **ROLE DESCRIPTION**

The successful applicant will be expected to:

- Work with individual or small groups of students within the classrooms targeting cognitive, behavioral and social goals of the students' programs.
- Prepare resources for use by students with modified programs.
- Undertake debriefing of students as required.
- Monitor and support individual or small groups of students, withdrawn for study support.
- Collect data for the evaluation of targeted goals and strategies.

### **KEY AREAS**

- Be responsible for the implementation of programs and procedures for children with special needs and learning difficulties under the direction of the Learning Support Coordinator and subject teachers.
- Be an advocate for students with special needs and learning difficulties.
- Participate and co-operate with all staff and act under the direction of the Head of College and senior staff.
- Keep up to date observations and records as required by the Learning Support Coordinator.

#### **DESIRED OUTCOMES**

- A learning environment which supports and empowers the target students is developed and maintained.
- Special Needs students having equitable access to all facets of education provided by the school.
- The College's policies and procedures are supported.
- The person works and co-operates with all staff in a positive and collaborative manner.