



Booking Preferences	Before School Care Arrival Time	After School Care Departure Time
Monday	<input type="checkbox"/>	
Tuesday	<input type="checkbox"/>	
Wednesday	<input type="checkbox"/>	
Thursday	<input type="checkbox"/>	
Friday	<input type="checkbox"/>	

**In consideration of enrolling my child at the Service I, the undersigned, do hereby acknowledge and agree that:**

1. My child must be signed in upon arrival and signed out before departure by a responsible adult each time they attend.
2. An Educator must be informed that my child has arrived and has been signed in at the Service.
3. My Child will only be released in to the care of an Authorised Nominee (as listed on page 6 of the Enrolment Form). The Authorised Nominee collecting my child must notify an Educator that they are leaving the premises.
4. In the event that I require an alternate person to collect my child, that person must bring photo ID and show this to an Educator before collecting the child.
5. I am required to notify the Service as soon as possible if my child will be absent on a Booked Day
6. A minimum of 2 weeks' written notice must be provided when cancelling enrolments.
  - a. In lieu of 2 weeks' written notice being given, 2 weeks' fees (at a full fee rate) will be charged.
  - b. Should my child finish at the centre on an `absence' this day and any absences immediately preceding this will be charged at the full daily fee rate.

1st Parent/Guardian  
signature

Date

Sign Here

2nd Parent/Guardian  
signature

Date

Sign Here