

Junior Campus Communication Schedule

To	Who	Content	When
Student	Classroom Teacher	Learning Content for the week <ul style="list-style-type: none"> • P-2 Via email to parent • 3-6 Via MS Teams Health and Well-being Check ins Face to Face contact Affirming students for their efforts Management of online behaviours	Email by 7pm previous work day Via Morning Zoom Meetings (every day) Small Group Check-ins (once a week) Daily via morning Zoom plus one other small group meeting per week Every week, via MS Teams/ Seesaw/ emails and Zoom As required via email or phone to parents (and students)
	Specialist Teachers	Learning Content for the week Face to Face contact Affirming students for their efforts	Will be included in class teacher email by 7pm the day prior to the specialist lesson Option to 'jump in' to the daily class Zoom meeting as needed. Every week, via MS Teams/ Seesaw/ emails and Zoom
	Administration	Health and Well-Being Check ins Content Delivery Check ins Facebook messaging and announcements	As required following year level check ins As needed and via feedback form to assist in maintaining high levels of quality delivery online As required