**Applicants must have current eligibility to work in Australia.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Surname** | Click here to enter text. | **Given Names** | Click here to enter text. |

**Contact Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Address** | Click here to enter text. | | |
|  |  | | |
| **e-mail** | Click here to enter text. | | |
|  |  | | |
| **Phone 1** | Click here to enter text. | **Phone 2** | Click here to enter text. |

**Christian Commitment**

|  |  |
| --- | --- |
| **What influenced you to consider service in a Christian school?** | |
| Click here to enter text. |

**Referees (minimum two referees)**

|  |  |  |
| --- | --- | --- |
| *Name* | *Relationship to you* | *Contact details* |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

**Application Instructions**

Only applicatants who complete the following will be considered;

1. Complete the details in this documentation in full by typing into the text fields
2. Attach a covering letter (no more than 1 page)
3. Attach your CV, including full education/qualifications and relevant employment histories
4. Address your application to the Business Manager
5. Submit your application before Sunday 20 June 2021
6. Submit your application in PDF format by e-mail to [careers@princeofpeace.qld.edu.au](mailto:careers@princeofpeace.qld.edu.au)

**Selection Criteria**

Complete responses to all of the following selection criteria.

|  |  |
| --- | --- |
| **1. Describe your bookkeeping/accounting experience and qualifications (1/2 page limit)** | |
| Click here to enter text. |

|  |  |
| --- | --- |
| **2. Indicate why you will be able to communicate effectively with staff, parents and members of the school leadership team. (1/2 page limit)** | |
| Click here to enter text. |

|  |  |
| --- | --- |
| **3. Explain why you will demonstrate initiative, planning and organisational skills, to be able to prioritise and meet deadlines (1/2 page limit)** | |
| Click here to enter text. |

|  |  |
| --- | --- |
| **4. How will you ensure you are a model for the ethos and Christian foundations of the College? (1/2 page limit)** | |
| Click here to enter text. |

|  |  |
| --- | --- |
| **5. Do you have a positive Blue Card Notice for working with children?**  Refer <http://www.bluecard.qld.gov.au> for more information. | |
| Click here to enter text. |