

Position Description

Classroom Teacher – Junior

REPORTS TO:	Head of Campus – Junior, through Deputy Head of Campus
KEY RELATIONSHIPS:	Head of College, Head of Campus, Deputy Head of Campus, other Senior Leadership Team (SLT) members, Learning Coach and teaching staff
QUALIFICATIONS:	QCT Registration Graduate and/or Post Graduate Qualifications relevant to the position

OVERVIEW

Each Classroom Teacher has a responsibility to the Head of College to espouse the College's Educational Mission in and out of the classroom and, in partnership with their Head of Campus to deliver the academic program in a way that fosters the pursuit of excellence and the growth of each student's God-given potential.

The role of Classroom Teacher is central to the holistic development of all students and every teacher's involvement in the Academic, Pastoral Care and Welfare, Outdoor Education and Co-curricular Program plays a vital role in this holistic development.

THE ROLE

- Actively supports the College's Educational Mission, and displays a good understanding of the College's Strategic Intent
- Effectively administers educational responsibilities as delegated, including (but not exclusive to) coordinating unit outlines, lesson plans and assessment for their classes or groups of classes
- Helps build relationships with their students and other staff that are based on respect and trust and develop a sense of shared purpose, shared vision and shared values
- Adheres to a holistic approach to academic care
- Supports teamwork and professionally collaborates with colleagues
- Informs and seeks to be informed about students in their classes and issues within their Year level / subject area
- Promotes the College within the broader community and makes known, where appropriate, the College's developments in the teaching of their academic discipline
- Provides input into their Teaching Team and reflects on the effectiveness of their contributions to the Teaching Team in which they operate. May provide strategic input into the teaching and learning of their subject area, including its philosophy, practices in teaching, and developments in new research and ICT opportunities
- Actively seeks to improve their own teaching practice and goals that they wish to achieve through their professional learning plan.

The Responsibilities of a Classroom Teacher**Demonstrates exceptional professional knowledge by:****Knowing their students and how they learn**

- Establishes and maintains positive, appropriate and supportive professional relationships with students
- Displays patience and empathy in their interactions with students
- Develops, implements and continually reviews their teaching practices to ensure quality student outcomes
- Differentiates teaching to meet specific learning needs across a range of abilities

Knowing the content and how to teach it

- Demonstrates a comprehensive knowledge of their year level and subject area/s and actively maintains currency in those areas
- Explicitly and implicitly differentiates learning experience to provide opportunities for all learners
- Maintains currency in accreditation of certification where required
- Maintains currency in the use of technology in educational contexts
- Demonstrates knowledge of relevant external requirements regarding the implementation of curriculum for students, including (but not exclusive to) syllabus requirements of the Queensland Curriculum and Assessment Authority and the Australian Curriculum.

Demonstrates exceptional professional practice by:**Planning and implementing effective teaching and learning**

- Implements teaching and learning strategies consistent with the College's Learning Intent
- Plans and organises lessons effectively; submits lesson plans, work programs and evaluations to supervising staff, where required
- Utilises a range of strategies at an appropriate pace and challenge to meet student needs
- Integrates the use of technology in the teaching and learning experiences for students
- Demonstrates a willingness to explore and/or new pedagogies to promote student learning outcomes
- Co-operates with colleagues in subject/year areas in planning, teaching and curriculum matters in an effective team environment.

Creating and maintaining supportive and safe learning environments

- Fosters a learning environment that promotes the individual student's motivation and engagement
- Establishes clear rules and expectations for student behaviour in the classroom
- Utilises effective classroom management strategies, consistent with the School Policies and expectations
- Maintains a class environment that is safe, educationally effective and well organised
- Ensures student presentation is tidy and appropriate at all times
- Actively supports and is involved in the Pastoral Care and Welfare programs
- Fosters a culture of care and belonging
- Honours relationships in all interactions. Liaises with Leader of Pastoral Care and Wellbeing/Heads of House/Year Level Coordinators regarding student management issues
- Participates in, is committed to, and assists with House activities.

Assessing, providing feedback and reporting on student learning

- Maintains consistency and accuracy in the grading, moderation and feedback of assessment items across all year levels
- Returns student work in a timely fashion in accordance with College policies, procedures and expectations
- Meets deadlines regarding the submission of grades and reports as per established timelines
- Uses a range of evidence to assess student demonstrations of learning and to monitor progress.

**Demonstrates exceptional professional engagement by:
Engaging in professional learning**

- Displays a commitment to teaching and to developing themselves professionally to ensure vitality, renewal and continual improvement in their teaching practice and subject knowledge
- Participates in and meets requirements of the College's Evaluation and Goal Setting Process
- Maintains currency of subject knowledge through external professional development
- Participates in School-based professional learning experiences
- Maintains currency in accreditation, or certification where required, for curriculum or co-curricular responsibilities
- Satisfies minimum professional learning involvement to renew QCT registration.

Engaging professionally with colleagues, parents / carers and the community

- Confidently and actively seeks to develop professional relationships with parents, colleagues and the wider community
- Maintains knowledge of College Policies and Procedures; supports and conforms to College Policies in the completion of responsibilities
- Meets standards of punctuality to assigned classes or responsibilities as delegated
- Meets relevant deadlines
- Maintains accurate class rolls according to School Attendance Policy
- Participates in meetings relevant to his/her role in the School
- Maintains a professional level of dress and appearance
- Maintains professional standards of communication with staff, parents and students using appropriate channels
- Is involved in coaching, organising, or assisting with an approved School Co-Curricular activity, as negotiated with the Heads of Campus
- Adheres to guidelines and procedures for co-curricular activities as established by the Heads of Campus
- Supports the Outdoor Education Program and participates in the Year Level Camp Program, unless extenuating circumstances require an exemption by the Head of College.

Qualifications and Experience

- Relevant tertiary degree and teaching qualifications (a Masters degree would be highly regarded)
- Current Queensland College of Teachers registration, or satisfy the necessary criteria to gain registration
- Personal membership of relevant professional associations is desirable
- Understanding of current theory and research relating to education
- Outstanding professional presentation and manner
- Possess excellent written and interpersonal communication skills

- Excellent technological literacy across a range of applications
- Ability to liaise professionally with staff, students, parents and other colleagues
- Demonstrated experience in dealing appropriately with confidential and sensitive information
- Display creative and effective problem-solving techniques
- Proven ability to work collaboratively and energetically within a dynamic organisation.

SELECTION CRITERIA

- 1. Demonstrated skills which reflect commitment to, and understanding of, the Christian ethos of the College**
- 2. Demonstrated professional skills**
 - Ability to develop professional relationships with children
 - Ability to develop professional relationships with staff, colleagues, parents and members of the community
- 3. Demonstrated ability to plan and implement high quality teaching and learning programs**
 - Demonstrated knowledge of Queensland Curriculum and Syllabus documents
 - Ability to integrate ICTs as cross curricular priorities in the curriculum
- 4. Knowledge and Qualifications**
 - An appropriate tertiary qualification in education
 - Current registration with the Queensland College of Teachers (or able to obtain registration).