

Student Email & Online Tools

Prince of Peace Lutheran College's student email service provides students with a communication and collaboration tool to assist in their studies.

The email service is cloud based utilising Microsoft's Office 365 service.

Office 365 has the following features:

- 50 GB mailbox
- Office Online - Create and edit Word, OneNote, PowerPoint, and Excel documents from any modern browser.
- Web conferencing - Conduct meetings over the web with HD video conferencing, screen sharing, and instant messaging.
- File storage and sharing – One Drive for Business gives users 25 GB of personal storage.
- Security - Cutting-edge security practices with five layers of security and proactive monitoring help keep your data safe.
- Privacy - Microsoft does not scan emails or documents for advertising purposes.

The Students email address is based on their student number and has the following format:

"Studentnumber"@student.poplc.qld.edu.au

E.g. 11111@student.poplc.qld.edu.au

The password is the same as the student user account as school, any issues with passwords are to be forwarded to the IT Department via a teacher.

This email service is subject to the same terms and conditions of the College's Acceptable Use Policy.

The email account can be accessed several ways:

- From school by following "Office 365 Portal" bookmark in Internet explorer.
- Off campus navigate to login.microsoftonline.com or search Office 365 login
- Follow the link from the Class Portals section of the Prince of Peace Lutheran College Website.