BUS 4 – THE GAP/UPPER KEDRON

2026

Information Sheet

Thank you for your enquiry regarding the College bus service to The Gap and Upper Kedron. Details of pick up/drop off places and times are detailed on the following page. Please note the bus will stop as scheduled only and that no other stops will be permitted. Students need to be at their collection point at the correct time, the bus will not be able to wait for them.

The fare for full-time use is $490.00 per student per term. Casual bus charge of $7.35 will apply to 4 trips or less each week. For part-time use (between 5 and 9 trips per week) a sliding scale applies based on your booking. More information is available via the email address below.

Invoices will be issued at the beginning of each term for the term ahead according to the booking made. Casual fees are to be paid via the BusMinder Parent App. Please see the link below on how to set up and top up your account.

https://youtu.be/4OS58UIn9AE?list=PLndpLuFjErJHYdh-P8mokZ4mu-KNrHUb1

Once a student is allocated a seat on a full-time or permanent part-time arrangement, this seat is then guaranteed for your student. As a discount has been applied, no reimbursement will be given for students who are sick or do not use their seat. Should you need to make changes to your bookings, please notify us in writing via email, preferably one week before the commencement of a new Term.

Prince of Peace has implemented a GPS-based app for its bus network that allows parents to track their child's school bus, via their smart phone. The secure, user-friendly Bus Minder Parent app can be downloaded from the Apple App Store (for Apple devices) or Google Play Store (for Android devices).

Bookings are taken in the order of receipt of relevant paperwork. Please note that there are a limited number of places available. If you wish to use the bus service on a casual arrangement, please submit paperwork prior to using the service, any bookings to travel on a casual basis must be made by calling or emailing the bus department.

Absentees can be made through the Bus Minder APP, please ensure this is completed by 6:15am for an AM trip and 2:15pm for a PM trip. All other amendments to bus bookings are to be advised to the email address detailed below.

Bus routes are planned based on the location of applications received, please note that we cannot offer a door-to-door service, however, we will endeavour to pick up and drop off at a convenient and safe location. Please note bus routes are subject to change as needed.

Students will be issued with an initial bus card/student id at their commencement on the bus and an updated card each year following the formal photo day. All other replacement card requests will be invoiced at $5 per card.

Please direct all enquiries to and return this form to

Junior Campus Reception
Prince of Peace Lutheran College
20 Rogers Parade West
Everton Hills Qld 4053
Phone 07 3872 5705
Buses@princeofpeace.qld.edu.au

BUS 4 – THE GAP/UPPER KEDRON 2026

APPLICATION FORM

Parent's Name: _____

Parent's Address: _____

_____ Postcode: _____

Email address: _____

Parent's Phone: _____(Home) _____(Mob)

Student Names: _____ 2026 Year Level _____

_____ 2026 Year Level _____

_____ 2026 Year Level _____

☐ Full time (10 trips per week charged at a discount rate $490.00 per term).

☐ Part time (5 trips or more per week charged on a sliding scale), Guaranteed seat.

☐ Part-time (4 trips or less per week (Casual rate $7.35 per trip), Guaranteed seat.

☐ **Casual** ($7.35 per trip) please check seat availability before each required trip.

Please note: If you sign up any of for the first three categories above, your child will be guaranteed a seat on the bus. You will be billed on your fee statement at the start of the term. No credits will be applied to these charges if the service is not used. If your child uses more than the category you have signed up for, it will be charged at the casual rate. Changes can be made in writing two weeks before the start of a new term.

Please detail travel days:

Mornings -	☐ Mon	☐ Tues	☐ Wed	☐ Thurs	☐Fri
Afternoons -	☐ Mon	☐ Tues	☐ Wed	☐ Thurs	☐Fri

All students and parents agree to follow the Bus Code of Conduct prior to commencing use of the College bus service. A copy is available on our website.

Parent Signature: _____ Date: _____

Parent Name: _____

Please return completed pages 2-3 to Junior Campus Reception as soon as possible to secure your child's place on the bus.

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Morning Pick Up Location	Time	✓	Drop Off Location	Arrival Time	✓
Waterworks Road at Glenquarie Stop 29	07.18		Depart Senior Campus	15.15	
BP Servo Waterworks Rd near Payne Rd	07.20		Kmart on Patricks Rd	15.30	
The Village stop 33 Waterworks Rd	07.21		55 Patricks Road bus stop	15.31	
Cnr Settlement & Waterworks Rd	07.23		Bus stop 398 Patricks Rd	15.33	
Hilder Rd stop at Witonga Park	07.25		Bus Stop Gordon Rd & Andina Cres	15.35	
Woorama at Harward St bus stop 39	07.26		Ferny Grove Train Station	15.39	
Cnr Settlement Rd & Tingward St	07.29		Bus stop named Ballyin on Archdale	15.40	
Bus Stop Keryn Pl on Mungarie St	07.32		Cnr Mcalroy & McGregor Way	15.44	
Cnr Cobolt & Balvenie	07.33		Cnr Mcalroy and Aberdeen	15.44	
Cnr Cobolt and Glenlee Sts	07.33		Levitt Road Opp Rosella	15.45	
Bus Stop Cemetery Rd	07.37		Cnr Canvey & Levitt	15.46	
Canvey Rd near Charolaise St	07.38		Charolais Cres at Wyellen Place	15.47	
Cnr Canvey and Levitt Rds	07.39		Cemetery Rd Bus Stop	15.48	
Cnr Levitt and Rosella	07.40		Cnr Cobolt & Balvenie St	15.50	
129 Mcalroy Road	07.41		Bus stop Keryn Pl & Mungarie St	15.51	
Cnr Mcalroy & McGregor Way	07.42		Bus stop opp Woorama Rd	16.00	
Stop McGinn & Mcalroy Rd	07.44		Hilder Rd Bus stop called Witonga Park	16.03	
Ferny Grove Train Station	07.46		Bus stop cnr Settlement & Waterworks Rds	16.07	
Bus stop 398 Patricks Rd	07.52		Opp the Gap Village	16.08	
Stop Patricks Rd past Bargo St	07.53		Opp BP Servo Waterworks Road	16.09	
Stop Cnr Patricks Rd & Nepean Avenue	07.54		Waterworks at Firhill Stop 26	16.11	
Senior Campus	08.00		Girraween Grove Fields	16.14	
			Bus Stop Ashgrove Marketplace - Woolworths	16.17	

Bus Minder Parent APP - Information

Prince of Peace is utilising the BusMinder app. As a parent, Bus Minder enables you to view the real-time location of your student's bus, their boarding location, and whether your student is on board. You will also be able to mark your student absent for either the AM, PM or both trips for the day.

There is a trial feature on the parent app, which gives parents the option to "create booking" that is under "manage schedule". Accessing this gives you the option to mark an absentee for the future or to book future travel, however this will create a request that **will need to be approved** by the College Bus Administrator before it is confirmed as booked.

On the screen you will notice a reference to payments, for 2026 the College will continue to bill all full time and part time bookings, however for 2026 we will be implementing the payment system for casual bus users.

A few things to note:

- An absentee for the morning will need to be made by 6:15am, otherwise the driver will not see it. Once a driver logs in for the morning, they will not receive any further absences.
- Please have your student at the stop 5min before scheduled time. The driver will leave the stop after the designated time, he will not be able to call if your student is not there
- Bus Minder may currently only have one emergency email registered per family. If you are unable to login, it may be because your email is not registered. In this instance, please send an email to buses@princeofpeace.qld.edu.au and we will register your email. Please state your student's name for reference.
- Students in Year 7-12, can use their school email address to access the app on their phones. If you would like your Junior Campus student to use this feature, please let us know as we will need to liaise with the school IT Department.
- Parents will still need to contact the school for extra trips, or changes to their current arrangements, please do this via email.

How do I install and use the app?

The secure, user-friendly Bus Minder Parent app can be downloaded from the Apple App Store (for Apple devices) or Google Play Store (for Android devices). Here are a few tips for setting up and using the app:

- To set up Bus Minder on your phone, download the app and click on *Login*, then '*Forgot your password?*'. This will enable you to set a password.
- Once you have logged in, you will be asked whether the app should be allowed to send you notifications. We strongly encourage you to **allow** notifications to enable you to see the location of the bus in real-time, which will help you determine the appropriate time to drop your child(ren) at the pick-up location, or to meet the bus in the afternoon.
- Bus Minder can also alert you when your child boards the bus in the morning and boards and alights the bus in the afternoon.
- The Parent app also contains an alert feature that can be used to send push notifications to your smartphone if there is a problem that may affect the bus run that day. ie a bus delay
- Click on the link below for an example of how the app works.

https://www.youtube.com/watch?v=X7HFzUOZYr8&feature=youtu.be

Casual Bus Users and Online payments

https://youtu.be/4OS58UIn9AE?list=PLndpLuFjErJHYdh-P8mokZ4mu-KNrHUb1

The video linked above shows how to make a payment and the casual ticket option available.
Casual Trips are billed at $7.35.

If you have any further queries or questions, please feel free to email buses@princeofpeace.qld.edu.au and we will assist you to find the appropriate answer.